



CRYSTAL
conference
center

Weddings at Crystal Conference Center

2365 South Shore E, Frankfort, MI 49635

All weddings must be scheduled through United Camps, Conferences & Retreats

reservations@uccr.org

1-800-678-5102

Tour the site

The site is open May-October. You may email the site director at crystal@uccr.org to arrange a tour.

Call UCCR Reservations

- Weddings can be scheduled for up to 16 months in advance.
- Go over the details with our Reservations staff on the phone. This will include date(s), number of anticipated guests, buildings needed, food service options and fees.
- The Reservationist will create and email you a Use Agreement (contract) for your wedding event.
- The signed Use Agreement is due 30 days after the reservation is made.
- *For reservations made more than 6 months in advance:* a 50% deposit is due 150 days prior to the event.
For reservations made less than 6 months in advance: a 50% deposit is due 30 days or less from the booking date.
- The final 50% payment is due 2 weeks prior to the event date.
- A \$500 refundable cleaning/damage deposit is due 30 days prior to the event.

Wedding Event Policies

- **ALCOHOL POLICY:** UCCR does not serve or provide alcohol. Alcohol use is limited to a one-hour toasting period or social hour. Open bars are prohibited. The Site Director has the discretion to monitor use of alcohol.
- Rice, confetti, birdseed, flower petals or similar objects are not allowed to be thrown on camp premises.
- Use of candles during wedding ceremonies is restricted to the chapel. You must provide your own candles and candle holders. No candles are allowed in cabins. Fireworks of any kind are not permitted at camp.
- Wedding decor must not damage camp property in any way. There will be no cutting of tree branches, flowers, or disturbing of the natural elements of camp. Any signs or hanging décor must be done with
- proper tape or adhesives approved by the Site Director
- You assume all responsibility for any damage or destruction to camp property and for any injury to your wedding party or guests.
- Crystal Conference Center is in a wooded setting, but we want to be good neighbors. Wedding festivities can not be disruptive to our neighbors and quiet time begins at 10:00PM.
- You are responsible for any music for your wedding, including all instruments, amps, cords, stands.
- Pets other than certified service animals are not allowed on camp property.
- There is a list of clean up instructions for you to follow before you depart.

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